

Technical Stage Manager Application Pack

Found In Translation Theatre - Bring Back Chainmail R&D



Summary

Found In Translation Theatre are seeking a Technical Stage Manager for an in-person socially distanced R&D of our interactive three-hander, *Bring Back Chainmail*. This project is a collaboration with Autism Anglia aiming to make *Bring Back Chainmail* more accessible to neurodiverse audiences, and we are especially looking for stage managers who identify as neurodiverse.

About Found In Translation

Found in Translation (FIT) are an emerging theatre company based in Colchester telling today's stories with inspiration from the past. We aim to make the remote and revered feel real and recent, because we believe everyone deserves to see themselves reflected in history.

Project Details

Bring Back Chainmail is an interactive play about a boy who escapes a traumatic reality by living as a knight in a medieval fantasy world of his own making. FIT has received funding from Arts Council England to develop the play in partnership with Autism Anglia, an independent charity enhancing the lives of autistic people across East Anglia.

The project includes two weeks of workshops & rehearsals culminating in a performance at an SEND school, where the cast will also deliver an interactive drama workshop devised during the R&D. As part of the project our company will receive training from experts at Autism Anglia in working with neurodiverse audiences and communicating accessibly. They will also benefit from a workshop on living-history with a medieval reenactor from Regia Anglorum.

Job Description

We are looking for a technical stage manager who will manage the day to day running of rehearsals, operate the show, and is willing to be involved in the creative process and collaborate with the director and cast. **Day to day tasks may include:**

- Working with the designer and producer to understand and achieve project aims

- Maintaining props and costumes and reporting any issues to the designer
- Working with designer to create a technically relaxed performance
- Ensuring the company remains COVID secure
- Setting up COVID mitigations in line with company risk assessment
- Maintaining and update COVID risk assessment
- Organising with the director call times and schedules
- Preparing the space for rehearsal daily
- Encouraging the cast and creatives to maintain good housekeeping standards
- Clearing the rehearsal space at the end of the day
- Providing rehearsal reports daily
- Noting blocking, direction, and alterations in a script
- Helping to determine set placement and ensuring this is recorded
- Offering a creative voice and providing a sounding board for the director
- Facilitating talks and training from consultants and partners for the cast
- Working with the producer to facilitate transportation of set and props
- Translating the performance from rehearsal space to performance spaces
- Solving limitations of technical capacity in performance spaces
- Managing the preset of props and set prior to performances
- Operating the show using both the venue sound system and qLab

Person Specification

Essential

- Experience as a stage manager for a small company
- Experience using basic technical equipment including qLab
- Excellent organisational and planning skills
- The ability to stay calm under pressure
- Confidence in decision making
- Interest in contributing your creative ideas

Desirable

- Experience working on shows with relaxed performances
- Experience working on interactive shows
- Experience working on family shows and/or theatre-in-education
- Simple sewing skills to repair broken costumes and props
- An OS laptop with capacity for qLab

Outline of Terms & Conditions

Contract: Fixed Term, Freelance

Fee: £1110 fixed (based on 2 weeks & 1 performance at ITC rates)

Dates **Stage 1: 8th March - 20th March**

& locations: Workshops & rehearsals at partner arts venue in **Colchester**.
Stage 2: One weekday w/c 22nd March
Pilot performance at partner SEND school **near Colchester**.

Please note these dates are provisional and dependent on agreeable Government regulations and guidance around COVID 19. We have pre-arranged slip dates of 5th - 17th April for Stage 1 and the school performance will be confirmed as soon as Government guidance allows. We aim to plan any rescheduling transparently with all company members, but applicants should be prepared to accommodate a degree of flexibility in the schedule.

How to Apply

Please email fittheatrecompany@gmail.com with the subject "Chainmail TSM Application" by the end of **Sunday 7th February 2021**.

You should include your CV or portfolio and a short statement of interest telling us:
(1) why you would like to take part and (2) what makes you suitable for the project.

We also ask you to submit an anonymous equalities form [here](#).

Remote interviews will be arranged for the w/c 15th February 2021.

You are welcome to contact us by emailing fittheatrecompany@gmail.com with further questions or to discuss any reasonable adjustments.



Explore more at foundintranslationtheatre.com